

# Giffards Primary School

Queen Elizabeth Drive Corringham Essex SS17 7TG

Headteacher  
Telephone  
Website

Mrs N Haslam-Davis  
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## 'Valuing Everyone As Learners'

14<sup>th</sup> February 2024

### Parent Consultation Meetings

Dear Parents/Carers,

We will shortly be holding our face to face Parent Consultation Meetings, these will be held on the following days:-

**KS1 and EYFS** – Monday 11<sup>th</sup> March and Wednesday 13<sup>th</sup> March 3.30pm - 6.20pm  
**KS2** – Tuesday 12<sup>th</sup> March and Thursday 14<sup>th</sup> March 3.30pm - 6.20pm

Appointments will be held in your child's classroom, other than Year 6 – these will be held in the KS2 hall. Each appointment will be approximately 10 minutes. You will have an opportunity to view your child's work and their books.

The school uses an online booking system that allows you to choose your own appointment times with teachers. Bookings for these must be made on-line via your SCOpay account that you use to pay dinner money etc. with, by entering scopay.com into your internet browser. You will be able to book a 10-minute appointment via SCOpay. **Please note appointments cannot be booked via the SCOpay app, you have to book on-line.** We suggest if you have more than 1 child you leave at least a 10-minute gap between appointments.

Bookings can be made from 7pm on Monday 26<sup>th</sup> February until 8am on Wednesday 6<sup>th</sup> March.  
**Please note that no bookings can be made after this date.**

Should you wish to make any changes to your booking after this date please either speak to a member of the office staff or your child's class teacher.

A guide for how to book an appointment using SCOpay is attached to this letter as well as being available on our website, [www.giffardsprimary.thurrock.sch.uk](http://www.giffardsprimary.thurrock.sch.uk).

The purpose of these appointments is to discuss how well your child is to share information about how well they are doing and what areas need to be focused on to make increased progress.

**If your child is in Year 6 with Mrs Marsh for Maths and/or English, she will contact parents directly to make an appointment time, where possible this will be coordinated with the class teacher meeting. All parents in Year 6 should still make an appointment with their child's class teacher.**

For pupils in Year 5 and 6 - if your child is in a maths set with another teacher (apart from Mrs Marsh), the class teacher will share their progress and achievement information with you. We are unable to schedule meetings with the maths teacher also. If the maths teacher needs to speak to you about a particular matter they will contact you to make a separate appointment

Kind regards  
*Mrs Haslam-Davis*  
Headteacher

Giffards Primary School is a charitable company limited by guarantee and registered in England and Wales with company number 8920008  
The registered office is at Queen Elizabeth Drive, Corringham, Essex, SS17 7TG

